

I acknowledge that I have access to the Privacy Notice of The La Lucia Ridge Office Estate Management Association NPC and that I consent to having my personal information processed and accessible for the purpose of the intended operations of the business and as outlined in their Privacy Notice/Policy. Privacy Notice: [TBA](#); Privacy Policy Hardcopy: [estatemanager@llroe.co.za](mailto:estatemanager@llroe.co.za)

Office Park	
Building Name	
Unit Number	
Company Name	

Commencement Date:  End Date:

<b>Description of Work</b>	
<b>Vehicle Registration(s)</b>	

[illegible]


**Kindly Note:****Contractors Hours of Work**

**Mon to Fri 6am to 6pm, Saturdays 7am to 1pm and No work permitted on Sundays / Public Holidays.**

**Working outside of the above hours needs to be strictly arranged and authorised by the LLROEMA.**

Contractors should ensure all adequate arrangements are made with the La Lucia Ridge Office Estate Management Association prior to the commencement of work in the precincts.

Relevant Security arrangements and agreement from the LLROEMA Security must be done in advance for the required work.

**No applications after 3pm Mon – Fri will be accepted (No last minutes requests)**

**Emergency work being exception (e.g., burst pipes/etc)**

No chemicals or other materials to be washed into storm water drains.

All construction staff to be confined to the building/property they are working at, at all times. No wondering around the park/precinct is permitted.

Vehicles over 7 tonne (GVM) are not permitted in the Office Park/Precinct.

**Applicant Name:** \_\_\_\_\_ **Contact No:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Contractor Name:** \_\_\_\_\_ **Contact No:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**For LLROEMA Security****Authorised By:**

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_